



Lee High School Attendance Excuses

In accordance with Huntsville City Schools policy, absences will be excused for the following reasons:

1. a. Personal illness without a doctor's excuse with parent/ guardian
2. excuse
3. b. Personal illness with a doctor's statement
4. c. Death in the immediate family
5. d. Weather preventing attendance (would endanger student's health)
6. e. Legal requirements, such as subpoena or other required court
7. appearance
8. f. Legal quarantine
9. g. Disciplinary action
10. h. Participation in school-related activities

16. *Except for (g) and (h) above, parent(s)/ guardian(s) must provide a*

17. *written explanation of the reason(s) for each absence within two*

18. *school days after each absence (or consecutive absences). Notes may be*

19. *emailed to patrick.holder@hsv-k12.org or dropped off at the*

20. *attendance office. If the written explanation is not provided within the*

21. *two-day period, the absences will be unexcused. A student may have a*

22. *total of 7 excused absences for illness without a doctor's statement.*

23. *After an accumulation of 7 excused absences for illness without a doctor's*

24. *statement, the student will receive unexcused absences for illness unless*

25. *absences are documented with a doctor's statement. Any exception to this*

26. *policy will require a doctor's documentation of a chronic illness that causes*

27. *absences which may not comply with the attendance policy. A student*

28. *must be in attendance at least one-half day to be counted present!*

29. **#Go2School #AttendTodayAchieveTomorrow**

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Lee High School Attendance Policy

1. Lee High School and Huntsville City
2. Schools will vigorously enforce the
3. Alabama Code regarding mandatory
4. school attendance.
5.

6. **1. After the 1st & 2nd Unexcused Absences, teachers will**
7. **contact the parent/guardian by telephone or email.**
8.

9. **2. After the 3rd Unexcused Absence, the school will mail**
10. **a First Notification Letter including a copy of the**
11. **Compulsory Attendance Law and schedule a conference**
12. **with the parent(s)/guardian(s).**
13.

14. **3. After the 7th Unexcused Absence, the school will mail**
15. **a Second Notification Letter to the parent(s)/guardian(s)**
16. **which requests their attendance at a mandatory Early**
17. **Warning Conference. The assigned truancy personnel**
18. **and the Court Interdisciplinary Team will work with**
19. **the student and family during the court appearance and**
20. **provide assistance if needed.**
21.

22. **4. If Truancy Court Interventions are not adhered to by**
23. **the parent/guardian or student, truancy charges will be**
24. **filed and a hearing date will be given to appear before a**
25. **Juvenile Court Judge.**
26.

27. **#Go2School #AttendTodayAchieveTomorrow**
28.
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Lee High School Attendance Tips

Keep Your Child On Track: Pay Attention To Attendance

Even as children grow older and more independent, families play a key role in making sure students access learning opportunities and understand why attendance is so important for success in school and on the job.

DID YOU KNOW?

- Students should miss no more than 9 days of school each year (one day per month) to stay engaged, successful, and on track for graduation.
- Frequent absences can be a sign that a student is losing interest in school, struggling with school work, or facing some other difficulty.
- Missing 10% of the school year (2 days a month) can drastically affect a student's academic success and chances of graduating on time.
- Students who miss more than 10 days of school flunk, on average, at least two classes—no matter whether they arrive at high school with top test scores or below-average scores. In fact, students who arrive with high test scores but miss two weeks of school are more likely to fail a course than students with low test scores who just miss a week.

WHAT YOU CAN DO

1) Make School Attendance A Priority

- Talk with your child about the importance of showing up to school every day.
- Help your child maintain routines, such as finishing homework and getting enough sleep.
- Try not to schedule dental and non-Covid-19 related medical appointments during the school day. Schedule family trips and vacations when school is not in session.
- If your children must stay home because they are sick or in quarantine, make sure they have asked teachers for resources and materials they need to make up for the missed learning time.

2) Help Your Teen Stay Engaged

- Monitor your child's academic progress on PowerSchool and seek help from teachers when necessary. Make sure teachers know how to contact you.
- Stay on top of your child's social contacts. Peer pressure can lead to skipping school, while students without many friends can feel isolated.
- Encourage your child to join meaningful after-school activities, including sports and clubs.
- Notice and support your children if they are showing signs of anxiety or depression.

3) Communicate With The School

- Know the school's attendance policy and ensure you turn in absence excuses on time.
- Check on your child's attendance to be sure their absences are not adding up.
- Seek help from school staff, other parents, or community agencies if you need support.

#Go2School #AttendTodayAchieveTomorrow