Full Virtual Student Information Sheet
Registration Process

Description: A student who completes all course work online in a remote location and attends face-to-face sessions only when requested by the student or teacher. Students desiring a non-traditional, full virtual learning environment who are self-motivated with strong reading and writing skills and are willing to learn independently are encouraged to apply.

Eligibility
- Students must be enrolled in Huntsville City Schools
- Students must accept the Student Technology Acceptable Use Agreement
- An overall grade average of 75 is required for grades 6-8 and an overall grade point average of 2.5 for grades 9-12; Superintendent Recommendation
- Students must maintain 60% academic average in each course throughout each grading period
- Students will provide their own transportation to the virtual school for requested tutoring, mid-term and final exams.

Criteria:
- Appropriate time-management skills
- Self-motivation
- Able to learn independently
- Strong reading and writing skills
- Communication skills
- Technical skills

Students interested in pursuing the full virtual student path will follow the steps below:
1. Discuss your desire to become a full virtual student with your parent/guardian.
2. Review the requirements to participate in the full virtual program.
3. Register for courses during the District registration window with your school counselor.
   a. Review online courses offerings on the Huntsville City Schools website.
   b. Select the appropriate check box on your registration form indicating you would like to become a full virtual student.
   c. Obtain necessary signatures including a parent/guardian signature on your registration form.
   d. Return your registration form to your guidance counselor March 16, 2018.
4. Students will log on to HCS website to complete the online application (specific URL will be given).
5. The virtual school staff member will contact the student, parent/guardian and home school counselor via email if the application is denied or approved after requirement verification.
6. The student will receive notification of his/her appointment to complete the virtual school registration process if approved.

*Magnet and IB students may not participate in the full virtual program due to specific program requirements. Please see individual Magnet and IB schools for more details.*