

**Huntsville City Schools**  
**Parents Right-To-Know • Request Teacher Qualifications**

Title I, Part A, Section 1112(c)(6), *Every Student Succeeds Act*, Public Law 114-95

**PLEASE PRINT**

School Name: \_\_\_\_\_

Name of Student: \_\_\_\_\_

*(whose parent is requesting information)*

Name of Parent(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Name of Teacher: \_\_\_\_\_

Subject: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Parents  
are not  
required  
to complete  
this form.  
Complete  
only if  
requesting  
information  
about a  
teacher.**

**MAIL TO**

Huntsville City Schools  
**Human Resources, Room 103**  
P.O. Box 1256  
Huntsville, AL 35807-4801

OR

**DELIVER TO**

Annie C. Merts Building  
**Human Resources, Room 103**  
200 White Street  
Huntsville, AL 35801-4104

**PARENTS – PLEASE DO NOT WRITE BELOW THIS LINE**  
**This Section to be Completed by School/Central Office**

Date Form Received: \_\_\_\_\_ Received By *(Initial)*: \_\_\_\_\_

Has the teacher met state qualifications and licensing criteria for the grade levels and subject areas in which he/she teaches?     Yes     No

Is the teacher teaching under emergency or other provisional status?     Yes     No

Undergraduate Degree \_\_\_\_\_ (University/College)

Major/Discipline \_\_\_\_\_

Graduate Degree \_\_\_\_\_ (University/College)

Major/Discipline \_\_\_\_\_

Does a paraprofessional provide instructional services to the student?     Yes     No

If yes, what are the qualifications of the paraprofessional?

High School Graduate \_\_\_\_\_ (Year)

Undergraduate Degree \_\_\_\_\_ (University/College)

Major/Discipline \_\_\_\_\_

College/University Credit \_\_\_\_\_ (Hours)

Major/Discipline \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Completing Form

\_\_\_\_\_  
Date Returned to Parent